

Congratulations on being nominated by your university to apply for Exchange at the University of South Australia (Unisa). We look forward to welcoming you to Adelaide and the Unisa community soon!

## Contact Information

Email [student.exchange@unisa.edu.au](mailto:student.exchange@unisa.edu.au)

Website [unisa.edu.au/Study-at-UniSA/International-students/Short-term-study/](http://unisa.edu.au/Study-at-UniSA/International-students/Short-term-study/)

## Academic Calendar & Deadlines

Unisa has seven Study Periods throughout the year, however the main Study Periods for Exchange students are:

<b>February - Study Period 2, 2020</b>	
<b>Application deadline</b>	<b>15 November 2019</b>
Orientation	24 February 2020
Core Teaching and Assessment Period for Business School	2 March - 14 June 2020
Exam Period for Business School	30 May – 13 June 2020
Core Teaching and Assessment Period for all other Divisions	2 March – 4 July 2020
Exam Period for all other Divisions	20 June - 4 July 2020

*Please note the differing dates for courses in the Business School.*

<b>July/August - Study Period 5, 2020</b>	
<b>Application deadline</b>	<b>15 April 2020</b>
Orientation	22 July 2020
Orientation - Business School	3 August 2020
Core Teaching and Assessment Period for Business School	3 August – 22 November 2020
Exam Period for Business School	7 November – 21 November 2020
Core Teaching and Assessment Period for all other Divisions	3 August – 22 November 2020
Exam Period for all other Divisions	14 November – 28 November 2020

*Please note the differing dates for courses in the Business School.*

For detailed information, please refer to the [2020 Academic Calendar](#)

## Application Information

All nominated students need to apply online via the online application system, here: <http://www.unisa.edu.au/exchange/apply>. (Please refer to the accompanying document for detailed instructions).

The following documents should be uploaded with each application:

- Current transcripts both in original language and English (if applicable)
- Current enrolment of courses
- Grading system used at your University
- Evidence of English language proficiency (if required)
- Details page and Signature page of Passport

## Choosing Courses

As you are required to list **six courses** on the application form for each semester of study, you need to do identify possible courses before you apply. Choosing six courses for each semester allows for timetable clashes, or a course not running due to unforeseen circumstances.

Furthermore, you need to have your course choices approved by your home university **before** you apply.

1. Use the Course Information Search to find suitable courses: <https://international.unisa.edu.au/short-term-study/what-can-i-study/>

All approved courses will be listed on your Offer Letter.

UniSA is a multi-campus university so we suggest you select courses offered at no more than 2 different campuses.

Please remember to

- Select courses for the appropriate study period (UniSA Study Period 2 = Semester 1 = Spring (Northern Hemisphere), UniSA Study Period 5 = Semester 2 = Fall/Autumn (Northern Hemisphere))
- Select courses for the appropriate level of study
- Ensure you meet course pre-requisites

### A note on course codes

Course codes comprise four letters and four numbers (i.e. TOUR 1001). The letters refer to the discipline area. The first number of the four-digit code indicates the year level of the course. For example, TOUR 1001 is a first year course, whereas POLI 2013 is a second year course etc. Course codes that commence with a 5 (i.e. COMM 5006) are postgraduate level courses and entry is only allowed to students with the appropriate academic background.

### A note on changing courses

When you receive your offer of admission from UniSA you may find the courses approved for your exchange are different to the original courses you selected. This is because a course is either no longer offered, not offered in the correct study period (semester) or because you do not meet prerequisites for that course, and the Course Coordinator has suggested an appropriate alternative.

### Permission to enrol in other courses that are not listed in your Offer of Admission

If you decide you would like to take a course not originally approved in the original acceptance process you *must* seek permission from the relevant Course Coordinator. Their details are listed at the bottom of the Course Homepage.

Once you have received approval via email, you have permission to enrol into that course. You must keep a copy of the approval for your records. It is your responsibility to notify your home university of any changes to the courses you study as they may affect your home credits.

## Course (Subject) Load

UniSA	Europe	USA	Canada
18 units (4 courses)	30 ECTS	15 Credit Hours	2.0 Credits
13.5 units (3 courses)	22.5 ECTS	12 Credit Hours	1.5 Credits
4.5 units (1 course)	7.5 ECTS	3-4 Credit Hours	0.5 Credits

A full-time course load is 18 units per study period (usually 4 courses x 4.5 units each) and 36 units for a full academic year (usually 8 courses x 4.5 units). **Exchange/Study Abroad students must not be enrolled in fewer than 13.5 units or greater than 18 units per semester.**

Some home Universities *require* students to be enrolled fulltime when on exchange. If this is a requirement of your University, you *must* enrol in 18 units of study.

## English Language requirements

You may be required to provide evidence of a satisfactory level of English proficiency by providing:

- a TOEFL score of 550 (paper-based) or 60 (internet-based) taken within the last 2 years
- an IELTS (academic) score of 6.0 taken within the last 2 years

UniSA has alternative proof of English language proficiency arrangements with many of our partner universities. Please check with your exchange coordinator before sitting one of the above English language tests.

## Enrolment Instructions

After your acceptance is confirmed, you will receive an 'enrolment email' that will contain your username and password as well as instructions on how to enrol. We recommend that you enrol as soon as possible to ensure you secure your *approved* preferred courses.

If you have difficulties in enrolling in classes you will need to contact Campus Central for further assistance.

## Overseas Student Health Cover (OSHC)

Overseas Student Health Cover (OSHC) is **mandatory** for all students studying in Australia. International students are required to provide evidence of OSHC for the duration of their student visa at the time of visa application.

UniSA's preferred OSHC provider is BUPA, however you are free to choose an OSHC provider of your choice. For information about OSHC providers in Australia see Frequently Asked Questions (FAQs) at the Department of Health.

**If you decide on an alternative OSHC provider, please let us know, as we will need to remove the BUPA OSHC amount from your Offer Letter before you can accept your place at UniSA.**

## Visa Advice

Any student coming to University of South Australia for 6 months or more are required to obtain a Student Visa. All students applying for a Student Visa will require a Confirmation of Enrolment (CoE). This will be emailed once the acceptance process has been completed.

Information about obtaining an Australian student visa can be found at:

- <https://immi.homeaffairs.gov.au/visas/getting-a-visa/visa-listing/student-500>

General pre-departure advice can be found at:

- <http://www.unisa.edu.au/Student-Life/Support-services/International-student-support-services/Visa-requirements/>

## Arriving in Adelaide

UniSA offers On Arrival Reception, a **free service** available to all new international students:

<https://i.unisa.edu.au/students/student-support-services/international-student-services/on-arrival-airport-pickup/>

**This service is available only for specific arrival dates between: mid February – early March 2020 and mid July – mid August 2020.**

For guaranteed On Arrival Reception, booking must be organised at least 24 hours prior to your arrival in Adelaide. You must register using your correct UniSA student email address (without spelling errors). To arrange this service, please complete the online booking form:

[https://onarrivalreception.unisa.edu.au/public/onarrivalreception/StudentLogin.aspx?\\_ga=2.29922172.2135667490.1536102734-1127831365.1536102734](https://onarrivalreception.unisa.edu.au/public/onarrivalreception/StudentLogin.aspx?_ga=2.29922172.2135667490.1536102734-1127831365.1536102734)



# Student Information 2020

Exchange students from partner universities

## Orientation / Exam Period

Orientation is **compulsory** so please ensure you arrive for the date listed on your Offer of Admission. You should also allow enough time to remain in Adelaide for final exams and other assessments. Please check the Academic Calendar for your exam period/start and end date <https://www.unisa.edu.au/Student-Life/Support-services/Student-administration/Academic-calendars/Academic-calendar-2020/>

## Student Services and Amenities Fee (SSAF)

A mandatory **Student Services and Amenities Fee (SSAF)** to support services of a non-academic nature. You will be invoiced for this after your studies have commenced and enrolments confirmed. The amount requested is dependent on the number of courses you are enrolled in per semester. In 2020, the fee for students studying a full time load (4 courses) is approximately AUD\$150 per semester.

For more information: <http://i.unisa.edu.au/campus-central/Fees-and-Finance/Student-services-and-amenities-fee/Payment/>

## Accommodation

UniSA Student Accommodation by Urbanest is our preferred accommodation provider and offer exclusive package options for you. Submit your application: <https://www.unisa.edu.au/Study-at-UniSA/International-students/Short-term-study/Study-AbroadExchange-urbanest-application/>

Further student accommodation options can be accessed here: <http://www.unisa.edu.au/accommodation/>

Listings on the long-term accommodation pages (homestay, residential colleges, student apartments and student hostels) have also been inspected by our staff and are considered suitable for students.

As vacancies on the Rental Database have not been inspected, we strongly recommend that students organise share-house and private rental accommodation only *after* arriving in Adelaide.

If you have questions, please contact Accommodation Services <http://www.unisa.edu.au/Student-Life/Student-accommodation/Contact-us/>

## Transcripts

At the end of your exchange, you will receive an email notification to your *UniSA email address* when your transcript is available, along with your My eEquals login details to access your academic transcript immediately. My eEquals is an online system used by universities in Australia and New Zealand to issue electronic transcripts. You will then be able to share them securely with your home university.

If your home University requires a hard copy of your transcripts, these can be requested at no cost. We will post the transcripts directly to the International Office of your home University.

## Student Support Services

We want you to have a great experience, and if you need help you'll have it. We provide a range of free online services and resources specifically for international students. We also offer face-to-face support including counselling and disability services, careers advice, study help, and assistance with student health cover. Visit: <https://i.unisa.edu.au/students/student-support-services/>

Your Campus Central office will be your first point of contact. For out of hours emergencies contact **000** to contact the state Emergency Services (Police, Fire, and Ambulance). In non-emergency situations, you can also contact the Police on **131444** or Campus Security **1800 500 911** (24-hours, free call). Visit: <http://www.unisa.edu.au/Campus-Facilities/Campus-security/>. You will also receive detailed information during Orientation.

## Other useful information

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Exchange students from partner universities



University of  
South Australia

Read our [Living in Adelaide](#) website for a guide to your student experience on campus and around Adelaide. Also, check the [pre-departure and arrival website](#) for other useful information and tips.

Follow UniSA on social media!

Facebook: [facebook.com/UniSA](https://facebook.com/UniSA)

Twitter: [twitter.com/UniversitySA](https://twitter.com/UniversitySA)

Instagram: [instagram/universitysa](https://instagram/universitysa)

YouTube: [youtube.com/unisouthaustralias](https://youtube.com/unisouthaustralias)